



Cashion Board of Education Regular
Meeting
Monday, June 28, 2021 6:00 PM Central

Administration Office
101 N. Euclid Ave.
Cashion, OK 73016

1. Call to order

President Miller called the meeting to order at 6:00pm

2. Establish quorum

Attendance Taken at 6:00 PM.

Steve Andrews: Present
Jessica Ballard: Present
Chris Gibson: Present
Michelle Miller: Present
Ryan Suntken: Absent

3. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)

Motion to approve Consent Agenda. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

A. Vote to approve the agenda as part of the minutes

B. Vote to approve the minutes from the regular meeting of June 14th 2021.

C. Vote to approve the treasurer's report

D. Vote to approve cafeteria closeout

4. Items for Board Action:

A. Vote to approve purchase order encumbrances for 2020-2021

Motion to approve purchase order encumbrances as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

i. General Fund: P.O. #541-549 and increase #47 by \$1,125.00, #60 by \$1,097.50, #214 by \$341.08, #403 by \$650.00 and #536 by \$819.5 totaling \$14,841.93

ii. Building Fund P.O. #34-36 totaling \$34,261.23

B. Vote to approve payments for 2020-2021

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

i. General Fund payment numbers 2339-2609 totaling \$881,295.39

ii. Building Fund payments 29-37 totaling \$72,624.29

iii. Child Nutrition Fund payments 146-167 totaling \$13,114.38

C. Vote to approve lease purchase request # 17 in the amount of \$469,478.06

Motion to approve lease payment as presented. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

D. Vote to approve barn lease purchase request #9 in the amount of \$73,730.22

Motion to approve barn lease payment as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

E. Discussion/possible action on the following transfers of funds

Motion to approve transfers as presented. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

i. Transfer \$200.00 from activity acct #924 (petty cash) to general fund.

ii. Transfer \$2,484.13 from activity account #932 (gen fund refund) to general fund.

iii. Transfer \$122.36 from activity fund #933 (interest) to activity fund #923 (general miscellaneous).

iv. Close activity account #965 (sr 2020) and transfer \$1,253.62 to activity account #945 (stuco marquee).

v. Transfer \$8,790.00 from #802 (boys basketball) to general fund for J Hardaway summer league pay

vi. Transfer \$2,250.00 from #801 football to general fund to pay coaches for summer workouts

D Robertson \$500.00, E Robinson \$250.00, L Shackelford \$500.00, B Archer \$250.00, C Cochran \$250.00, S Wilson \$250.00, T wood \$250.00

vii. Transfer \$220.00 from activity account #805 (baseball) to general fund to pay S Wilson for umpiring.

viii. Transfer \$15,100.00 from #975 (all sport) to following activity accounts from golf tournament #801 (football) \$5,000.00, #802 (boys basketball) \$1,500.00, #808 (girls basketball) \$1,500.00, #904 (cheer) \$1,300.00, #807(track) \$1,300.00, #974 (golf) \$1,000.00, #805 (baseball) \$1,500.00, #806 (softball) \$1,000.00, #811 (wrestling) \$1,000.00.

F. Discussion / possible action to approve payroll / purchase order encumbrances for July 2021-2022

Motion to approve encumbrances for July 2021 as presented. This motion, made by Steve Andrews and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

G. Discussion / possible action to approve unpaid encumbrance list from 2020-2021.

Motion to approve unpaid encumbrance list as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

H. Discussion / possible action to approve board designations for the 2021-2022 school year including approval of investment resolution to school treasurer.

Motion to approve designation and resolution as presented. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

I. Discussion / possible action on approval of surety bond for treasurer \$100,000.00 and assistant treasurer for \$150,000.00 for 2021-2022.

Motion to approve bonds as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

J. Discussion / possible action on employment of Storm and Hauser as payroll tax service for 2021-2022.

Motion to approve Storm and Hauser as payroll tax service. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

K. Discussion / possible action on gifted and talented expenditure report.

Motion to except gifted and talented report as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

L. Discussion / possible action on the following 2021-2022 contracts; a) SOCS b) Occupational Therapy Services

Motion to approve contracts as presented. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

M. Discussion of current bond projects and other construction projects

N. Discussion possible action to approve transportation agreement with Francis Tuttle for 2021-2022 school year.

Motion to approve transportation agreement as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

O. The Board of Education to consider adoption of a resolution approving and affirming a Lease Purchase Agreement and authorizing the execution of same; Acknowledging assignment of Lessor's interest in Lease Purchase Agreement; Designating lease transaction as a qualified tax-exempt obligation; and authorizing School District officials to execute any and all necessary documents in connection with the aforementioned transactions.

No Action

P. Discussion / possible action to approve entrepreneurship academy with Francis Tuttle for 2021-2022 school year.

Motion to approve entrepreneurship academy as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

Q. Discussion of insurance change and past coverage charges.

Motion to approve liability coverage for teachers and school board from OSRMT. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

R. Discussion / possible action on out-of-state wrestling camp.

Motion to approve trip. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

5. Proposed Executive Session to discuss:

A. Resignations 25 S Sect. 307 (B) (6 & 7)

B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)

C. Employment of non-certified staff 25 S Sect. 307 (B) (1)

D. Employment of certified staff 25 S Sect. 307 (B) (1)

E. In-coming/out-going student transfers (18-307) (B) (7)

6. Vote to enter executive session

Motion to enter executive session at 7:06pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 4, Nay: 0, Absent: 1

7. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)

Attendance Update Taken at 7:36 PM.

Chris Gibson: Absent

President Miller acknowledged the board left executive session at 8:16pm

8. Executive session minutes compliance announcement

A. State and record who was present for executive session

Present: Miller, Ballard, Andrews, Gibson, Jackson

Gibson left the meeting at 7:36pm.

B. State and record that executive session discussion was limited to items listed on executive session agenda

Discussion was limited to items 5A - 5E

C. State and record that no action was taken

No action was taken

9. Discussion / possible action on resignations to date

No action

10. Discussion / possible action on employment of substitute teachers

No Action

11. Discussion /possible action on employment of non-certified staff

Motion to employ Kimberly Sylvester as MS secretary. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Absent

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

12. Discussion /possible action on employment of certified staff

Motion to employ Bre'Anna Green as Spanish teacher. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Absent

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

13. Discussion / possible action on incoming / out-going student transfers

Motion to approve transfers #196868 and #196870. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Absent

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

14. Discussion / possible action on administration contracts for 2021-2022.

Motion to approve contracts as presented. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Absent

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

15. Discussion / possible action on stipend and extra duty assignments for 2021-2022.

No action

16. Discussion / possible action on salary schedule for certified teachers for 2021-2022 school year.

Motion to approve teacher salary schedule as presented. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Absent

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

17. Discussion / possible action on salary schedule for support staff for 2021-2022 school year.

Motion to approve support staff salaries as presented. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Gibson: Absent

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

18. New Business

None

19. Vote to Adjourn

Motion to adjourn at 8:22pm. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Gibson: Absent
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

Member